

# Burgenverein Schloß Oberstein e. V.

Oberstein Castle Club (OCC)  
Schloss – 55743 Idar-Oberstein, Germany  
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Tel: +49 6781 24206 (Mrs. Hartmann)



## Leasing contract

Last Name:	First Name:
Address:	ZIP, City:
Telephone:	eMail
Fax:	
Event Date:	Event Time
Estimated number of persons:	
<input type="checkbox"/> Member <input type="checkbox"/> Sponsoring member <input type="checkbox"/> No member	

### Desired rooms:

- |                                      |  |   |
|--------------------------------------|--|---|
| <input type="checkbox"/> Crest Hall  | <input type="checkbox"/> Cultural Hall | <input type="checkbox"/> Oriel Room             |
| <input type="checkbox"/> Lion Cellar | <input type="checkbox"/> Stable        | <input type="checkbox"/> Entrance Hall          |
| <input type="checkbox"/> Buffet room | <input type="checkbox"/> All rooms     | <input type="checkbox"/> All rooms incl. Stable |

The terms of use for the castle's rooms are an integral part of this contract. Please identify the costs for the rent of the respective rooms in the document concerning leasing cost.

The leasing contract is following the terms of use as stated below:

1. You have the general responsibility for the careful treatment of all rented rooms including all items inside the rooms.
2. You are responsible for keeping flammable items such as furniture, table clothes in a safe distance from open fires.
3. You have to ensure that musical installations such as cables, instruments & PA's are removed until 10 AM the day following your event. If you fail to comply, the OCC will dismantle the setup to the cost of the user without taking any responsibility for the removed items.

4. The obligation to dismount your equipment the rooms does include the removal of all celebration gifts. We kindly ask you to remove them until 10 AM the day following your event.
5. Please **do NOT remove candle-wax stains** from the OCC's property, this cleaning is included in the rent and will be ensured by the OCC.
6. You will take over responsibility for all damage done to fixed or mobile equipment of the OCC's property by ensuring repair/ replacement of damaged or destroyed/ missing items.
7. Garbage has to be removed in your responsibility, please bring garbage-bags with you.
8. Access to the rest rooms has to be ensured for the guests of the restaurant „Wyrich-Stube“ at all times.

Using Oberstein Castle's rooms is completely at your own risk. Children have to be supervised at all times. The OCC will not take over any liability for damages to persons or objects. Only OCC members are covered by insurance. We strongly recommend a host liability for your event.

**I have registered the contract and agree to the terms of use.**

**Date:** \_\_\_\_\_ **Name, Signature:** \_\_\_\_\_

**For the OCC:**

**Date:** \_\_\_\_\_ **Name, Signature:** \_\_\_\_\_

**Please fill out and sign this form and send form via eMail or Mail (see above) to the OCC.**